

Class ←
Title ←

Header is to have the following information: Class,
Your name, lab title and date
Should be spaced 0.5 inches from the top of the page

→ Your Name
→ Date

Introduction

What's the purpose? Does the lab require any special prerequisite learned material? How the lab is directly connected to the current chapter content?

Materials and Methods

How are you completing the lab? What is your process for obtaining your results? What materials (computer, random-number tables, etc) did you use? What steps are you following?

Data

What results did you get for each trial? This would be a good place to create/use tables for data.

Conclusion/Discussion

What were your findings? This is where you should make sure you answered all questions from your lab information page. This is also the place to put any graphs that were created based on your data and explain how they are relevant to your lab conclusion.

Your section headings should all look like they appear here

All text should be Times New Roman, size 12 font, line spacing set to 1.5

After each section you need to "enter" twice before you start your next section

ALL page margins must be set to 1-inch (2.54 cm)

Lab Report Grading

Header	2 points
Introduction	3 points
Materials and Methods	5 points
Data	10 points
Conclusion/Discussion	10 points
Writing	20 points
Total	50 points

Introduction

The purpose of this lab is to demonstrate how to properly format a lab report for Statistics class. There are no major prerequisite topics needed for this lab. This lab is directly connected to what we are learning, because this is how Mr. Ryman expects the lab write-ups to look.

Materials and Methods

The materials I need for this lab are my laptop, Microsoft Word, and a printer. To complete this lab, I will use Microsoft Word to type out this report and my printer to print the report. All of my sections will contain answers with complete sentences.

Data

Since this lab report is for demonstration purposes, there was no data to collect and compile. My suggestion for data is to do it in Microsoft Excel and use a screen shot to bring the table/data into your report as an image.

Trial 1	
Day(s)	Happiness
1	100
2	95
3	90
4	85
5	80

Conclusion/Discussion

The conclusion for this lab is that all of the lab reports had better look like this. Proper formatting, complete sentences, and grammar are a MUST! My suggestion for graphs, charts, tables, etc. is for you to create them in Microsoft Excel, then use a screen shot to bring them into your lab report as an image.

